



SUPPORT SERVICES

HIGHLIGHTS

In-depth expertise from 20 years of experience successfully supporting ECM solutions

A flexible approach to Support Services that provides Customers and Partners with multiple methods for obtaining support

Online Support Portal

Support via 1-800 number and dedicated email address

Submit and track issues online

Receive issue status with timely updates via email

Download product patches

Access product documentation

Consult the online knowledge base

The Formtek Support team provides rapid response to address client questions and maintenance items. In addition, the Support team works with product development to incorporate customer feedback and experience into future product enhancements.

The Formtek Support team's mission is to record, track and communicate with the customer the status of all Customer Service Issues (CSIs), resolving those calls that fall under the Customer's or Partner's maintenance agreement.

The Support Team is the point of contact for the distribution of all current software releases, patches, and workarounds to the Formtek customer base. Customers and Partners can utilize any of the three convenient methods to reach a qualified technical support individual:

- Online Support Log on at http://support. formtek.com or via the Customer Login or Partner Login link at http://www.formtek.com
- Email Support Send a question or issue to support@formtek.com
- Telephone Support Call 1.800.FORMTEK (1.800.367.6835)

After logging into Formtek Online Support, you can:

- Submit an issue
- Track an issue
- Receive updates via email
- Consult the knowledge base for similar conditions or tips
- Download product documentation
- Download product patches



The Formtek Online Support Web Portal

Formtek Support Services

Issue Types

- Problem Product does not function as designed or expected
- Enhancement Request for additional functionality in the product
- Question Question that has been submitted

Issue Priorities

- Critical Product error is halting production
- High Product error is affecting production
- Medium Product error that does not affect production or a question about product functionality that could improve production efficiency
- Low Minor product error or a question of interest to the user



Track Issues via Formtek Online Support

Sort columns by clicking headings

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ı		Article # 📤		Organization	Category	Sub Category	Created
	0	288	Administration 5.4.0.2 Patch Release Notes		Formtek Product Documentation	Orion 5.4.0.2	01-Apr-2011
	0	287	<u>View 5.3</u> <u>Administrator's</u> <u>Guide</u>		Formtek Product Documentation	Orion 5.3	18-Mar-2011
	0	286	View 5.3 Product Release Notes		Formtek Product Documentation	Orion 5.3	18-Mar-2011
	0	280	Web Services 5.4.0.1 Patch Release Notes		Formtek Product Documentation	Orion 5.4.0.1	03-Feb-2011
	0	279	Pure Java API 5.4.0.1 Patch Release Notes		Formtek Product Documentation	Orion 5.4.0.1	03-Feb-2011
	0	278	Administration 5.4.0.1 Patch Release Notes		Formtek Product Documentation	Orion 5.4.0.1	03-Feb-2011
	0	277	Access 5.4.0.1 Patch Release Notes		Formtek Product Documentation	Orion 5.4.0.1	03-Feb-2011
	0	275	Pure Java API 5.3.3.1 Patch Release Notes		Formtek Product Documentation	Orion 5.3.3.1	25-Jan-2011
	0	274	EDM Module for Alfresco, Release 1.0, Product Release Notes		Formtek Product Documentation	Engineering Data Management for Alfresco	21-Dec-2010

Access Product Documentation via Formtek Online Support

Response Times

- Critical/High Response within two business hours
- Medium/Low Response within eight business hours

Product Updates

- Critical/High Provide a patch as soon as a fix is developed and tested
- Medium/Low Provide a schedule for resolution in a future product release

Support Hours

- Support individuals available 8 AM to 8 PM Eastern time (United States)
- Formtek Online Support website available 24/7



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ABOUT FORMTEK

Formtek, Inc. provides secure and scalable enterprise content management (ECM) and document management software and implementation services to worldwide customers and partners in the manufacturing, aerospace, defense, telecommunication, utility, government, and other markets. We build solutions on software technology platforms that are open and adaptable to complex IT environments, including Formtek | Orion Content Repository Services, Ephesoft Smart Capture, and the Alfresco Content and Process Services platform.

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